

**Recruitment Announcement:**  
**Recruitment Closes:**

**South Sound FieldSTEM® Coordinator**  
**Open until filled**

### **Job Description**

The South Sound FieldSTEM Coordinator is the regional point of contact for the Pacific Education Institute (PEI), coordinating the implementation of FieldSTEM in their region. This position is responsible for creating and maintaining partnerships with school districts, educational leaders, informal educators and local agricultural, natural resource and environmental science professionals to facilitate planning and implementation of FieldSTEM. This is a home or field-based position requiring travel within, but not limited to, the South Sound region, identified as Mason, Thurston and Lewis counties. PEI is a statewide organization headquartered in Olympia, Washington.

### **Primary Responsibilities**

- Represent PEI in the South Sound Region
  - Be a positive ambassador of PEI programs and work within the mission to implement our strategic plan goals.
  - Provide regional planning, support and reporting.
  - Attend statewide PEI program professional learning workshops/retreats.
  - Generate regional media for PEI's social marketing and outreach efforts.
  
- School District, School Building and Teacher Networking
  - Engage and recruit districts, schools and teachers to initiate systemic FieldSTEM implementation.
  - Conduct a FieldSTEM assessment annually with districts, schools and teachers to determine implementation status and track progress.
  - Facilitate the on-going work of districts and schools to embed FieldSTEM.
  - Inform districts and schools about opportunities for field-based science education.
  - Work with PEI to develop a cadre of teacher leaders to function as the point of contact for educators in their district regarding implementation of the FieldSTEM model. Provide leadership, support and expertise to the teacher leaders.
  
- Professional Learning and Regional Meeting Coordination
  - Coordinate and co-facilitate professional learning opportunities; working with PEI Faculty and staff to create outcomes. Secure facilities, assist with outreach, assist with follow up and evaluation.
  - Coordinate regional meetings to communicate with teachers, district liaisons, consultants, business and organization partners, and other stakeholders as needed.
  - Coordinate FieldSTEM workshops and training for informal educators and community partners as needed.
  - Facilitate professional learning opportunities when appropriate.

- **Community Partner Development**
  - Conduct and maintain a community asset inventory identifying partners (businesses, NGO's, federal and state agencies, etc.) that can support the FieldSTEM model in the region.
  - Facilitate community partner to school connections. Function as the point of contact for community partners regarding implementation of FieldSTEM. Provide leadership, assistance and expertise to community partners.
  - Assist in the development of career-connected learning opportunities for students.
  - Assist in the development of field-based learning opportunities for students.

### **Qualifications and Skills**

- Bachelor's Degree and 3+ years of experience as a formal classroom teacher.
- Experience working with, motivating, and leading adults; skilled in meeting and workshop facilitation.
- Dependable, self-directed, takes initiative to follow through on plans and projects.
- Professional, positive, creative, flexible.
- Ability to work both independently and as part of a team.
- Effective communicator with a variety of people in direct conversation, on the phone, and through e-mail.
- Outgoing, committed to education, teachers and students; works well with all people.
- Up-to-date on current initiatives in education, e.g. Common Core, NGSS, Washington State Standards.
- Ability to provide own transportation; proof of auto insurance coverage.

### **Wages and Employment Information**

This is a 20 hour per week, 0.5 FTE position. Wages are \$25.00 - \$30.00 per hour dependent on successful applicant's qualifications and experience. PEI offers a competitive Employee Benefit Plan prorated based on FTE level and includes paid holidays, vacation/sick leave, health, vision, dental, retirement and life insurance benefits.

### **To Apply**

Individuals interested in applying for this position should submit a letter of interest, resume and job application found at <https://bit.ly/2004t3Z> to Gail Kramer, PEI Finance and HR Director, [gkramer@pacificeducationinstitute.org](mailto:gkramer@pacificeducationinstitute.org), electronically or by mail to 724 Columbia St. NW, Suite 255, Olympia WA 98501. Applications will not be accepted in person.

Questions regarding this position may be directed to Gail Kramer at the contact information above.

PEI thoughtfully reviews every resume submitted but will only communicate with those selected for an interview. If we contact you for an interview, please be prepared to undergo a thorough background and professional reference check.

**About PEI:**

PEI's mission is to advance science literacy and deepen student engagement by empowering educators to teach real-world science outdoors. PEI's FieldSTEM model is career connected, locally relevant, integrated, field-based learning designed to advance science literacy and inspire balanced decision making for sustainable communities. It is a process that takes students outdoors to integrate language and math skills with an understanding of complex social (cultural, economic, civic) and natural systems to: answer authentic questions through scientific inquiry, design real solutions through engineering, and resolve issues through collaborative decision making. More information at <https://pacifieducationinstitute.org/>.